

TANZANIA COFFEE BOARD



Date: 01/10/2018

INVITATION FOR QUOTATIONS

1. This Invitation for Quotation (IFQ) follows the General Procurement Notice for the Tanzania Coffee Board for the 2018/2019 financial year, that appeared in the **Daily Newspaper issue No ISSN 0856- 3812 No.12262 and Mwananchi Newspaper ISSN 0856- 7573 No.6629 of 27/09/2018.**
2. The Government of Tanzania has set aside funds for the operation of the Tanzania Coffee Board during the financial year 2018/2019. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for which this invitation for quotation is issued.
3. Tanzania Coffee Board now invites sealed **Quotation** from eligible suppliers of goods and services as shown below:

S/N	Description	Quotation No.
1	Provision of Security Services	PA/107 /2018 - 2019/ CQ - N/02
2	Provision of Insurance Services	PA/107 /2018 - 2019/ CQ - N/03
3	Provision for Market Portal Information Dissemination	PA/107 /2018 - 2019/ CQ - N/05
4	Provision of Internet Services	PA/107 /2018 - 2019/ CQ - N/12
5	Supply of Air Tickets Services	PA/107 /2018 - 2019/ CQ - N/13
6	Supply of Coffee Sample Packaging Materials	PA/107 /2018 - 2019/ CQ - G/04

4. All quotations in one original plus three (3) copies, properly filled in, and enclosed in plain envelopes and shall be **marked** for example (**Quotation No. PA/107/2018-2019/CQ-G/04 for Supply of Coffee Sample Packaging on respectively quotation**) must be delivered to the Tanzania Coffee Board, room number 107, first floor, Kahawa House, Railway Street.

5. A complete set of Quotation Document(s) in **English** and additional sets may be purchased by interested bidders on the submission of a written application to the address given under paragraph 4 above and upon payment of a non-refundable fee of **Tshs 30,000/=** (Thirty thousand shillings only). Payment should either be by Cash, Banker's Draft, or Banker's Cheque, payable to **Tanzania Coffee Board**.
6. Deadline for submission will be on 10:00 am of **09th October 2018**. Quotations will be opened promptly thereafter in public and in the presence of Supplier's representatives who choose to attend in the opening at the Tanzania Coffee Board, Board room, 2nd floor, Kahawa House, Railway Street.
7. Late quotations, portion of quotations, electronic quotations, and quotations not received, quotations not opened at the quotation opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

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