



TANZANIA COFFEE BOARD

Established under the Crop Boards amendment Act of Parliament No. 23 of 2001

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Moshi,
Tanzania.

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info@coffeeboardtz.org

APPLICATION FOR COFFEE WAREHOUSE LICENCE

Name: _____ **Tel:** _____

Company: _____ **Fax:** _____

Address: _____ **Office Location:** _____

I/we hereby apply to be licenced for the year ending 30th June _____ to undertake COFFEE WAREHOUSE ACTIVITIES.

My previous licence was No. _____ Date _____ which expired/expires on _____

I wish to deal in the following descriptions of coffee _____

I/we read and understood the Rules and Regulations governing COFFEE WAREHOUSING LICENCE and shall comply with the Statutory Provisions of the above quoted Act, and of the conditions stated as per TCB/WH/001

Signature of Applicant _____ **Date** _____

FOR OFFICIAL USE ONLY

Please grant the above licence as per attached compliance terms.

Head of Department: _____ Title: _____ Date _____

This licence is granted to the above named company to carry on the business of COFFEE WAREHOUSE subject to the conditions as per TCB/WH/001.

Signature: _____ .Date _____

DIRECTOR GENERAL

Licence No _____ Expiry Date _____

CONDITIONS FOR MAINTAINING COFFEE WAREHOUSE LICENCES

1. The Warehouse shall be well ventilated to ensure free movement of air.
2. The Warehouse shall have adequate natural lights to be supplemented with electrical lights.
3. The Warehouse shall not be shared with any other food stuff, chemical or mechanical inputs.
4. The warehouse shall be equipped with platform weighing scales capable of measuring up to 250 kgs, approved by the Department of weight and measurement of the Government.
5. Important Warehouse facilities i.e. moisture meter, fire extinguishers preferable carbon dioxide or halogen, pallets to stake coffee must be provided. There shall be a clear location demarcation for each stored coffee.
6. The Warehouse shall have a coffee sample room with a trained personnel with sufficient knowledge on coffee grades and able to process coffee storage warrants.
7. A monthly report on performance for coffee received, dispatched for shipment shall be submitted to Tanzania Coffee Board – Moshi headquarters every month.

NOTE: None compliance of any of the above may result into revocation or suspension of the licence.