



# TANZANIA COFFEE BOARD

*Established under the Crop Boards amendment Act of Parliament No. 23 of 2001*

Box 732,  
Moshi,  
Tanzania.

Tel +255 2727 52324  
Fax +255 272752026  
info@coffeeboard.or.tz

## APPLICATION FOR COFFEE WAREHOUSE LICENCE

**Name:** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Office Location:** \_\_\_\_\_

I/we hereby apply to be licenced for the year ending 30<sup>th</sup> June \_\_\_\_\_ to undertake COFFEE WAREHOUSE ACTIVITIES.

My previous licence was No. \_\_\_\_\_ Date \_\_\_\_\_ which expired/expires on \_\_\_\_\_

I wish to deal in the following descriptions of coffee \_\_\_\_\_

I/we read and understood the Rules and Regulations governing COFFEE WAREHOUSING LICENCE and shall comply with the Statutory Provisions of the above quoted Act, and of the conditions stated as per TCB/WH/001

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

### FOR OFFICIAL USE ONLY

Please grant the above licence as per attached compliance terms.

Head of Department: \_\_\_\_\_ Title: \_\_\_\_\_ Date \_\_\_\_\_

This licence is granted to the above named company to carry on the business of COFFEE WAREHOUSE subject to the conditions as per TCB/WH/001.

Signature: \_\_\_\_\_ .Date \_\_\_\_\_

**DIRECTOR GENERAL**

Licence No \_\_\_\_\_ Expiry Date \_\_\_\_\_

## **CONDITIONS FOR MAINTAINING COFFEE WAREHOUSE LICENCES**

1. The Warehouse shall be well ventilated to ensure free movement of air.
2. The Warehouse shall have adequate natural lights to be supplemented with electrical lights.
3. The Warehouse shall not be shared with any other food stuff, chemical or mechanical inputs.
4. The warehouse shall be equipped with platform weighing scales capable of measuring up to 250 kgs, approved by the Department of weight and measurement of the Government.
5. Important Warehouse facilities i.e. moisture meter, fire extinguishers preferable carbon dioxide or halogen, pallets to stake coffee must be provided. There shall be a clear location demarcation for each stored coffee.
6. The Warehouse shall have a coffee sample room with a trained personnel with sufficient knowledge on coffee grades and able to process coffee storage warrants.
7. A monthly report on performance for coffee received, dispatched for shipment shall be submitted to Tanzania Coffee Board – Moshi headquarters every month.

**NOTE:** None compliance of any of the above may result into revocation or suspension of the licence.