



TANZANIA COFFEE BOARD

Established under the Crop Boards amendment Act of Parliament No. 23 of 2001

Box 732,
Moshi,
Tanzania.

Tel +255 2727 52324
Fax +255 272752026
info@coffeeboardtz.org

APPLICATION FOR LOCAL COFFEE ROASTER'S LICENCE

Name: _____ **Tel:** _____

Company: _____ **Fax:** _____

Address: _____ **Office Location:** _____

I/we hereby apply to be licenced for the year ending 30th June _____ as a LOCAL ROASTER COFFEE

My previous licence was No. _____ Date _____ which expired/expires on _____

I wish to deal in the following descriptions of coffee _____

I/we read and understood the Rules and Regulations governing LOCAL ROASTER and shall comply with the Statutory Provisions of the above quoted Act, and of the conditions stated as per TCB/LR/001

Signature of Applicant: _____ **Date** _____

FOR OFFICIAL USE ONLY

Please grant the above licence as per attached compliance terms.

Head of Department: _____ Title: _____ Date _____

This licence is granted to the above named company to carry on the business of LOCAL ROASTER subject to the conditions as per TCB/LR/001.

Signature: _____ .Date _____

DIRECTOR GENERAL

Licence No _____ Expiry Date _____

CONDITIONS FOR MAINTAINING LOCAL COFFEE ROASTER

1. The local roaster shall have a roasting plant/equipment inspected and approved by Tanzania Coffee Board. Any unauthorized roasting is prohibited.
2. The Local Coffee Rosters shall procure raw materials only in green beans at warehouse or at the Auction. It is prohibited for Local Roaster to procure raw materials in parchment or Buni.

a) Warehouse

The local roasters shall raise an order directly with coffee owner through the warehouse where coffee is stored. (Quantity/Quality of coffee offered shall be agreed upon between a local roaster and owner of the coffee). The respective coffee warrant indicating price agreed/offered will be sent to Tanzania Coffee Board together with agreement of purchase for approval.

Tanzania Coffee Board will issue an approval permit plus tax invoice after reconciling with prevailing market prices on specific lots and quantity. Upon payment, TCB shall release the coffee.

b) Auction

The local roaster shall buy coffee from the auction as per auction procedure.

3. Types of finished products for the sale shall be approved by the “Coffee Technical Committee”.
4. Raw material (green coffee) storage should be stored on wooden pallets, separated from the finished products storage area.
5. Roasting plant/equipment shall have a packing facility.
6. Monthly operating reports on purchases, roasting and sales shall be submitted to the Tanzania Coffee Board.